



Request for Records from the Rush-Henrietta School District

PLEASE FAX OR MAIL THE REQUESTED INFORMATION TO THE RUSH-HENRIETTA SCHOOL/OFFICE INDICATED IN THE BOX BELOW.

Last School Attended: _____ Date: _____
 Address: _____ Phone: _____
 _____ Fax: _____

PERMISSION TO RELEASE INFORMATION AS INDICATED BELOW ON THE FOLLOWING STUDENT(S):

Name of Student	Date of Birth	Grade Attended

REQUESTING THE FOLLOWING INFORMATION:

- Permanent Record Information
- Achievement Tests Scores
- Most Current Report Card Grades
- Discipline Records
- Psychological/Social History (if applicable)
- Any Other Pertinent Information (e.g., IEP/504)
- Attendance Records

Signature of Parent/Guardian _____ Date: _____
 Signature of Employee Requesting Records _____ Date: _____

Please Note: The Family Educational Rights and Privacy Act, also known as the Buckley Amendment, allows schools to release records without written permission from parents or eligible students to other schools to which a student is transferring.	
Crane ES (K - 3) Brian Hill, Principal	85 Shell Edge Drive, Rochester, NY 14623 Phone:(585) 359-5400 Fax:(585)359-5403 c/o Shannon Ledwith
Fyle ES (K - 3) Marcy Mooney, Principal	133 Vollmer Parkway, Rochester, NY 14623 Phone:(585)359-5430 Fax:(585)359-5433 c/o Jen Duris
Leary ES (K - 3) Jennifer Tomalty, Principal	5509 East Henrietta Rd, Rush, NY 14543 Phone:(585)359-5460 Fax:(585)359-5463 c/o Libby Long
Sherman ES (4 - 6) Rhonda Morien, Principal	50 Authors Avenue, Henrietta, NY 14467 Phone:(585)359-5490 Fax:(585)359-5493 c/o Catherine Daub
Vollmer ES (4-6) Lisa Farina, Principal	150 Telephone Road, West Henrietta, NY 14586 Phone:(585)359-5550 Fax:(585)359-5559 c/o Kristin Warren
Winslow ES (K - 3) Jeffrey Pollard, Principal	755 Pinnacle Road, Henrietta, NY 14467 Phone:(585)359-5090 Fax:(585)359-5073 c/o Cheri Buchanan
Burger Jr High School (7-9) Greg Lane, Principal Roth Jr High School (7 - 9) Kerry Macko, Principal	638 Erie Station Rd, West Henrietta, NY 14467 c/o Vicki Waller Phone:(585) 359-5320 c/o Marie Spence Phone: (585) 359-5321 Fax: (585) 359-5324 4000 East Henrietta Rd., Henrietta, NY 14467 c/o Erin DeJac Phone:(585)359-5124 Fax:(585)359-5164
Senior HS (10 - 12) Dr. Tim Shafer, Interim Principal	1799 Lehigh Station Rd., Henrietta, NY 14467 Phone:(585)359-5264 Fax:(585)359-5249 c/o Karen Tambasco